

MINUTES FROM THE LEXINGTON CO-OPERATIVE BOARD MEETING
December 6, 2021 at via Virtual Conference Call

Attendance: Patrick Finan, Heather Lazickas, Hope Hoetzer-Cook, Derek Bateman, Emily Cosbey, Devon Dams-O'Connor, Rita Jones, Domenic Licata, Marissa Pace **Staff Members:** Tim Bartlett, Seth Brown, Tanya Carney **Excused:** Valerie Rettburg-Smith

Patrick Finan called the meeting to order at 07:03 PM and reviewed the agenda.

Agenda Item	Discussion/Documents Reviewed	Board Action
Review Agenda	Board reviewed the following document: November 1, 2021	
Owner Observers		
Conflict of Interests	No disclosures	
BOD Calendar	<p>The Board reviewed the BOD calendar.</p> <ul style="list-style-type: none"> - Next Board meeting on January 10, 2022 - Co-op Investor call to be scheduled for mid-January. Tentatively 7:00pm January 20th 	
Minutes	<p>The Board accepted the November Minutes as written. Motion: Rita Jones, Second: Marissa Pace. Vote: 6-0, Motion Passed.</p>	
Seating of New Board Members	<p>Motion to seat the duly elected board members (Domenic Licata, Valerie Rettburg-Smith, Devon Dams-O'Connor, Emily Cosbey). Motion: Hope Hoetzer-Cook, Second: Derek Bateman, Vote: 6-0. Motion passed.</p>	
GM Report Discussion and Audit Discussion	<p>General Discussion:</p> <p>B: Global Executive Constraints Motion to accept B: Global Executive Constraints. Motion: Domenic Licata, Second: Derek Bateman, Vote: 9-0. Motion Passed. Reasonable Interpretations?: Yes, Data Provided?: Yes, Compliance?: Yes Discussion: Hope recommended clarification around the legality of asking people to leave store sidewalk area so policy can be developed.</p> <p>B7: Emergency Management Succession Motion to accept B7: Emergency Management Succession. Motion: Hope Hoetzer-Cook, Second: Heather Lazickas, Vote: 9-0. Motion Passed. Reasonable Interpretations?: Yes, Data Provided?: Yes, Compliance?: Yes Discussion: Hope was curious about the experience of the senior staff in case of back-ups. Tim reassured the presence of many staff members in various roles with years of experience at the co-op. Domenic expressed concern about the back-up plan for Ed (IT consultant). Tim reassured the action items and back-ups that are in place including access to NCG IT consultants</p> <p>GM's Monthly Report of Financial Non-Compliance Motion to accept Monthly Update on Plan for Compliance with Financial Condition Policy. Motion: Hope Hoetzer-Cook Second: Domenic Licata Vote:9-0. Motion Passed Discussion: At the November meeting, the Board asked for monthly updates on progress towards compliance with B4.3 Net Income and B4.7: Sales Growth.</p>	
Board Work + Development	<p>Board Member Orientation: Tim and Patrick presented the Board Member Orientation about the history and current status of the Co-op, the role of Board members and the Board's relationship to the GM.</p>	
Adjournment	<p>Meeting was adjourned at 9:20pm Motion: Derek Bateman, Second: Domenic Licata, Vote: 9-0</p>	

Respectfully submitted by Seth Brown and Hope Hoetzer-Cook on December 7, 2021