

MINUTES FROM THE LEXINGTON CO-OPERATIVE BOARD MEETING
June 7, 2021 at via Virtual Conference Call

Attendance: Matt Caldiero, Hope Hoetzer-Cook, Derek Bateman, Alison Wilcox-Lanfear, Valerie Rettberg-Smith, Rita Jones, Marissa Pace, Patrick Finan **Staff Members:** Tim Bartlett, Amanda Cammarano, Elizabeth Vealey **Consultants:** Molly Snell-Larch, Thayne Joyal
Owners: David Kraus **Excused:** Heather Lazickas

Marissa Pace called the meeting to order at 07:03 PM and reviewed the agenda.

Agenda Item	Discussion/Documents Reviewed	Board Action
Review Agenda	Board reviewed the following document: June 7, 2021	
Owner Observers	David Kraus attended to learn more about the Board and the work it does	
Conflict of Interest Disclosure	Patrick Finan disclosed that in the past his company Block Club has supported the co-op's website redesign. Block Club will not be submitting a proposal for current website work.	
BOD Calendar	<p>The Board reviewed the BOD calendar.</p> <ul style="list-style-type: none"> - Next Board meeting on July 5, 2021 - Board retreat will take place on Monday, June 14. Topic is about examining and editing the Policy Register beginning with Executive Limitations. 	
Minutes	<p>The Board accepted the May Minutes as written. Motion: Matt Caldiero, Second: Hope Hoetzer-Cook. Vote: 8-0, Motion Passed. (Alison abstained as she was not at the May meeting)</p>	
GM Report	<p>B8: Customer Service and Value Motion to accept B8 Customer Service and Value. Motion: Alison Wilcox-Lanfear, Second: Matt Caldiero, Vote: 8-0. Motion Passed. Reasonable Interpretations?: Yes, Data Provided?: Yes, Compliance?: No (B8.1-5) Severity: Low Implication: High Trend: Low</p> <p>Discussion: Board members asked for clarity around the co-op's product boycott policies. Tim Bartlett answered questions pertaining to the drop in Net Promotor Score from 2020 to 2021.</p> <p>B9: Membership Motion to accept B9: Membership. Motion: Alison Wilcox-Lanfear, Second: Rita Jones, Vote: 8-0. Motion Passed. Reasonable Interpretations?: Yes, Data Provided?: Yes, Compliance?: No. (B4.7) Severity: Low Implication: High Trend: Low Board Action: None.</p> <p>Discussion: Board asked for more information around the decrease in new owner sign ups.</p> <p>Capital Expenditure Recommendation. Motion to approve the recommendation to authorize Tm to purchase windows for the Hertel back rooms. Motion: Hope Hoetzer-Cook Second: Valerie Rettberg-Smith Vote: 7-0-1 (Derek Bateman abstained)</p>	
Board Work + Development	<p>Audit Committee: Treasurer Matt Caldiero recommends amending the Board Calendar to list the task of "Develop Board Budget" for the months of July/August as this is the time the books close and the co-op completes its internal budget.</p> <p>Motion to approve the amendment of the Board calendar to list the task of "develop the board budget" under the months of July and August. Motion: Alison Wilcox-Lanfear Second: Patrick Finan Vote: 8-0</p> <p>Retreat Planning and Preparation: Columinate consultants gave the Board a preview of the work they would be completing during next week's retreat. Work will center on examining and simplifying the policy register. Work will begin with the B-Policies (Executive Limitations).</p>	
Executive Session	<p>Motion to enter executive session at 8:38pm. Motion: Alison Wilcox-Lanfear Second: Derek Bateman Vote: 8-0</p> <p>Attendance: Matt Caldiero, Hope Hoetzer-Cook, Derek Bateman, Alison Wilcox-Lanfear, Valerie Rettberg-Smith, Rita Jones, Marissa Pace, Patrick Finan Staff Members: Tim Bartlett, Elizabeth Vealey</p> <p>Tim Bartlett and Elizabeth Vealey presented information on financial matters.</p> <p>Motion to adjourn executive session at 8:45pm. Motion: Valerie Rettburg-Smith Second: Derek Bateman Vote:8-0</p>	
Adjournment	Meeting was adjourned at 8:45pm	

Respectfully submitted by Amanda Cammarano and Hope Hoetzer-Cook on June 8, 2021.