

Next Meeting: *March 1, 2021*

MINUTES FROM THE LEXINGTON CO-OPERATIVE BOARD MEETING

February 1, 2021 at via Virtual Conference Call

Attendance: Matt Caldiero, Valerie Rettberg-Smith, Hope Hoetzer-Cook, Rita Jones, Marissa Pace, Alison Wilcox-Lanfear, Heather Lazickas, Patrick Finan, Derek Bateman **Staff Members:** Tim Bartlett, Amanda Cammarano, Phil Kneitingner, Elizabeth Vealey

Marissa Pace called the meeting to order at 07:05 PM and reviewed the agenda.

Agenda Item	Discussion/Documents Reviewed	Board Action
Review Agenda	Board reviewed the following document: <i>February 1, 2021</i>	
Owner Observers	No owner observers.	
Conflict of Interest Disclosure	<i>Before we begin this evening's meeting, are there any members present needing to declare a conflict of interest with regards to what is included on tonight's agenda.</i> No disclosures.	
BOD Calendar	The Board reviewed the BOD calendar <ul style="list-style-type: none">- Next Board meeting on March 1, 2021- Policy Committee asked for feedback before they dive into potential policy changes- Hope's report on the Records Review will be presented at the March meeting	
Minutes	The Board accepted the January Minutes as written. Motion: Hope, Second: Rita. Vote: 6-0, Motion Passed. (Patrick, Derek, Heather Abstained due to absence at the last meeting)	
GM Reports	B4: Quarterly Financial Condition Motion to accept the B4: Quarterly Financial Condition. Motion: Derek, Second: Matt, Vote: 9-0. Motion Passed. Reasonable Interpretation?: Yes, Data Provided?: Yes, Compliance?: Yes. Discussion: The board congratulates Tim, Elizabeth, and the rest of the staff for their hard work on getting the co-op to a positive financial position. Board recommends finding ways to inform the staff of this exciting financial progress.	
Board Development and Discussion	Annual Review of Records: Hope completed an on-site records review with Jenny Bruce. She will be following up on a few questions and submitting a summary for the March meeting. Conflict of Interest Disclosure: Decision was made that a line will be added to our website that "Board member disclosures of conflict of interest are available upon request." Policy Review: The policy committee asked for feedback from the board before they recommend policy changes. They hope to compile slates of changes to bring to the board to ensure the policy register reflects our current business with specificity, yet without redundancy. Committee Formation: This year's elections committee will be Hope, Derek, and Marissa. Other board members may join if interested. Discussion focused on ways to find candidates to fill the open seats.	
Executive Session	Motion to enter Executive Session at 8:33PM Motion: Hope, Second: Matt, Vote: 9-0 Attendance: Marissa Pace, Matt Caldiero, Valerie Rettberg-Smith, Hope Hoetzer-Cook, Rita Jones, Alison Wilcox-Lanfear, Patrick Finan, Heather Lazickas, Derek Bateman, Tim Bartlett, Elizabeth Vealey Discussion: Tim presented information on a personnel matter to the Board. No votes on matters were taken. Motion to exit Executive Session at 8:45 PM. Motion: Derek, Second: Heather, Vote: 9-0 Motion Passed	
Adjournment	Meeting was adjourned at 8:46 PM.	

Respectfully submitted by *Amanda Cammarano & Hope Hoetzer-Cook* on February 3, 2021.