

Next Meeting: October 5, 2020

MINUTES FROM THE LEXINGTON CO-OPERATIVE BOARD MEETING

September 14, 2020 via Conference Call

Attendance: Matt Caldiero, Hope Hoetzer-Cook, Domenic Licata, Peter Cimino, Marissa Pace, Alison Wilcox, Valerie Rettberg-Smith, Derek Bateman and Heather Lazickas **Staff Members:** Tim Bartlett, Amanda Cammarano, Phil Kneitingner, Elizabeth Vealey **Owners/Board Candidates:** Patrick Finan, Dillon Joseph, Brett Perla, Brandon McAuliff **Consultant:** Michelle Niblock

Marissa Pace called the meeting to order at 7:02 PM and reviewed the agenda.

Agenda Item	Discussion/Documents Reviewed	Board Action
Review Agenda	Board reviewed the following document: <i>Agenda September 14, 2020</i>	
Owner Observers	Patrick Finan, Brett Perla, Brandon McAuliff and Dillon Joseph joined the meeting as candidates in the upcoming board election	
BOD Calendar	The Board reviewed the BOD calendar <ul style="list-style-type: none">- Next Board meeting on October 5, 2020- Board Election/Bylaw Amendment voting opens on September 25- Auditor will present at our October Board Meeting- The Annual Meeting will be held virtually on October 22, 2020	
Minutes	The Board accepted the August Minutes as written. Motion: Derek, Second: Hope. Vote: 9-0, Motion Passed.	
Board Confidentiality and Code of Conduct	Picked up conversation from the previous meeting. Confidentiality creates a safe space for board members to feel comfortable to say what they feel within the bounds of the meeting. Members were reminded of the importance of the board speaking as one voice. Conflicts of interest need to be spoken about transparently. Any potential conflicts should be discussed in the meeting as they arise.	
GM Updates	B3: Planning Motion to accept the B3 Planning Report. Motion: Alison, Second: Heather, Vote: 9-0. Motion Passed. Reasonable Interpretations?: Yes, Data Provided?: Yes, Compliance?: No (B3) Severity: high, Implication: high, Trend: high, Board Action: none Discussion: National Co-op Bank (loan officer) has approved the budget outlined in these plans. We are looking a year out, but the reality is there is a lot out of our control in the industry right now. NCG recommends 6-8 week budgets and plans so we are able adjust quicker. Profitability remains our top priority. Ends Report: Motion to accept the Ends Report. Motion: Matt, Second: Alison, Vote: 9-0. Motion Passed. Discussion: Local, organic and fair trade sales are up! Despite what was a challenging year we are still making progress on our Ends. The report showed our reality, yet remains aspirational for how the co-op can move forward and remain a force for good in our community.	
Elections Committee	Text for the Bylaws Amendments will be finalized this week. The board discussed ways to engage more with owners especially around the election. The Annual Meeting plans are still being finalized.	
Board Development/Committee Work	Domenic proposed six committees with draft charters. He requested board members look over these committees and sign up for ones that interest them. Once committees are staffed by board members we can potentially solicit volunteers from the owners at large.	
Adjournment	Meeting was adjourned at 9:20pm	

Respectfully submitted by *Amanda Cammarano* on September 14, 2020