

## MINUTES FROM THE LEXINGTON CO-OPERATIVE BOARD MEETING

January 7<sup>th</sup> 2019 at Lafayette Lofts

**Attendance:** Valerie Rettberg-Smith, Alison Wilcox, Peter Cimino, Hope Hoetzer-Cook, Marissa Pace, Heather Lazickas(7:11PM), Marty Knauss(7:14PM), Matt Caldiero, Derek Bateman

**Staff Members:** Tim Bartlett, Tom Vrabel, Jessica Carroll **Owners:** Andrew Marconi

*Alison Wilcox called the meeting to order at 07:05 PM and reviewed the agenda.*

Agenda Item	Discussion/Documents Reviewed	Board Action
<b>Review Agenda</b>	<b>Board reviewed the following document: 1.7.2019 Agenda</b>	
<b>Owner Observers</b>	Andrew Marconi were present but did not make any comments.	
<b>BOD Calendar</b>	<p><b>The Board reviewed the BOD calendar</b></p> <ul style="list-style-type: none"> <li>- Next Board meeting on Monday February 4<sup>th</sup></li> <li>- We will start to plan the board retreat in January. Board members will respond to the Doodle Poll to give their availability. Alison asked for volunteers to plan on the board retreat.</li> </ul>	
<b>Minutes</b>	<p><b>The Board accepted the December Minutes as written.</b> Motion: Matt, Second: Marissa. Vote: 7-0, Motion Passed.</p>	
<b>Board Member Officer Election</b>	<p><b>Motion to nominate Board Officers: President: Alison Wilcox-Lanfear, Vice-President: Marissa Pace, Secretary: Hope Hoetzer-Cook, Treasurer: Matt Caldiero</b> Motion: Derek, Second: Hope, Motion Passed. Vote: 8-0</p> <p><b>Motion to elect the slate as nominated.</b> Motion: Derek, Second: Matt, Motion Passed. Vote:8-0</p>	
<b>GM Reports</b>	<p><b>B6 Communication and Counsel to the Board</b> Motion to accept the B6 Report. Motion: Hope, Second: Marissa, Vote: 9-0. Motion Passed. Reasonable Interpretations?: Yes, Data Provided?: Yes, Compliance?: No, B6.2, Severity: Low, Implication: Low, Trend: None, Board Action: None, Comments: None.</p> <p><b>Tim Updated the board about the plan to Return To Profitability.</b> Motion to approve the November Return to Profitability Plan. Motion: Marty, Second: Valerie. Vote: 9-0</p>	
<b>Governance Discussion</b>	<p><b>The Board read the Carver Article "Leading, Following and the Wisdom to Know the Difference" and held a discussion around the role of the board in relation to the ownership.</b> This discussion is part of a larger effort for the board to understand how to best operate.</p>	
<b>Elections Discussion</b>	<p><b>The Board held a discussion around the election.</b> Alison suggested additional outreach methods via electronic engagement such as posting video speeches on Facebook. Multiple owners mentioned that the board should have more racial diversity. The board held a discussion around how to address this topic moving forward. This topic may be added to the board retreat agenda with an experienced guest speaker.</p>	
<b>Records Review</b>	<p><b>The Board held a discussion around records retention. Hope will introduce draft policy wording in regards to records retention.</b></p>	
<b>Executive Session</b>	<p><b>Motion to enter Executive Session at 8:53PM. No votes were taken and they discussed personnel and financial matters.</b> Motion: Derek, Second: Hope, Vote: 9-0 <b>The Board left executive session at 9:11PM.</b></p>	
<b>Adjournment</b>	<p><b>Meeting was adjourned at 9:11PM.</b></p>	

Respectfully submitted by *Tom Vrabel* on January 8<sup>th</sup>, 2019