

## MINUTES FROM THE LEXINGTON CO-OPERATIVE BOARD MEETING

February 4<sup>th</sup> 2019 at Lafayette Lofts

**Attendance:** Valerie Rettberg-Smith, Alison Wilcox, Peter Cimino, Hope Hoetzer-Cook, Marissa Pace, Heather Lazickas, Marty Knauss(7:05PM), Derek Bateman(7:04PM), Elizabeth Robinson. **Absent:** Matt Caldiero

**Staff Members:** Tim Bartlett, Tom Vrabel, Jessica Carroll, Amanda Cammarano **Owners:** Andrew Marconi

**Alison Wilcox called the meeting to order at 07:01 PM and reviewed the agenda.**

Agenda Item	Discussion/Documents Reviewed	Board Action
Review Agenda	<b>Board reviewed the following document: February 4<sup>th</sup> 2019 Agenda</b>	
Owner Observers	Andrew Marconi was present but did not make any comments. Owner Gail Diefendorf emailed the board expressing concern that the co-op should acknowledge Hanukah more.	
BOD Calendar	<p><b>The Board reviewed the BOD calendar</b></p> <ul style="list-style-type: none"> <li>- Next Board meeting on Monday March 4<sup>th</sup></li> <li>- The Board retreat will be the weekend of March 29<sup>th</sup> and March 30<sup>th</sup> at Hotel Henry</li> <li>- The board discussed whether or not they should change the calendar moving forward. This may include no longer asking the GM to report certain policies. Heather and Marissa will look at this moving forward.</li> </ul>	
Minutes	<p><b>The Board accepted the January Minutes as written.</b>            Motion: Hope, Second: Marissa. Vote: 7-0, Motion Passed.</p>	
Board Member Seating	<p><b>Marty Knauss gave notice that he is resigning from the Board of Directors as of the end of this meeting</b></p> <p><b>Motion to seat the 2019 Board of Directors to include: Elizabeth Robinson (voting begins next meeting)</b>            Motion: Hope, Second: Marty, Motion Passed. Vote: 8-0</p>	
GM Reports	<p><b>B4 Quarterly Financial Conditions Report</b>            Motion to accept the B4 Report. Motion: Hope, Second: Derek, Vote: 8-0. Motion Passed.            Reasonable Interpretations?: Yes, Data Provided?: Yes, Compliance?: No, B4, B4.4, B4.5, B4.11            Severity: High, Implication: High, Trend: High, Board Action: None,            Comments: Board approved Tim's Return to Profitability Plan to get in compliance with B4.</p>	
Records Review	<p><b>Motion to accept the proposed Policy B5.6.3</b> which states "All records required by law or approved by the board for retention will be securely maintained in the form and for the periods designated by law or board action."            Motion: Hope, Second: Marty, Vote: 7-0, Motion Passed.</p>	
Member-Linkage Charter	<p><b>The Board changed the Member-Linkage Charter</b>            The charter removed a redundant reference of the newsletter and the board acknowledged that this responsibility is delegated directly to the General Manager.            Motion: Derek, Second: Marty, Vote: 8-0, Motion Passed.</p>	
Executive Session	<p><b>Motion to enter Executive Session at 8:08PM</b> Motion: Heather, Second: Marissa, Vote: 7-0  <b>No votes were taken and expansion and financial matters were discussed.</b>  <b>The Board left executive session at 8:51PM.</b></p>	
Adjournment	<p><b>Meeting was adjourned at 9:24PM.</b></p>	

Respectfully submitted by *Tom Vrabel* on January 8<sup>th</sup>, 2019