

**MINUTES FROM THE LEXINGTON CO-OPERATIVE BOARD MEETING**  
**June 4<sup>th</sup> 2018 at Lafayette Lofts**

**Attendance:** Elizabeth Robinson, Alison Wilcox, Matt Caldiero, Derek Bateman, Marty Knauss (7:12pm), Peter Cimino, Hope Hoetzer-Cook, Marissa Pace **Staff Members:** Tim Bartlett, Mark Harley, Caitlin LoVullo **Owners:** Ginny Reardon, Roxanne Amico.

**Alison Wilcox called the meeting to order at 07:00 PM and reviewed the agenda.**

Agenda Item	Discussion/Documents Reviewed	Board Action
<b>Review Agenda</b>	<b>Board reviewed the following document: 06.04.2018 Agenda</b>	
<b>Owner Observers</b>	Roxanne Amico and Ginny Reardon presented their support of local advertising in the LexTalk newsletter and requested the board to reconsider the decision to remove the ads. Both departed the meeting at 7:30pm. The Board entered a debrief discussion of this request at 8:00pm. The General Manager offered to postpone the decision to remove Member-Owner advertisements in the newsletter until a more thorough study can be done and board commitment secured. The Board accepted this plan.	
<b>BOD Calendar</b>	<b>The Board reviewed the BOD calendar</b> <ul style="list-style-type: none"> <li>- CBL 101 will be in Buffalo on Saturday 7/14.</li> <li>- Owner Appreciation Days 7/12-7/14 (Hertel Anniversary 7/12)</li> <li>- Heather on her way back from attending CCMA in Portland, OR.</li> <li>- Matt will present the Board budget tonight instead of during the July meeting.</li> <li>- Next month's meeting moved to Monday, July 9<sup>th</sup>.</li> </ul>	
<b>February Minutes</b>	<b>The Board accepted the May Minutes as written.</b> Motion to accept the May Minutes. Motion: Marissa. Second: Elizabeth. Vote: 8-0, Motion Passed	
<b>GM Reports</b>	<b>B8: Customer Service</b> Motion to accept the B8 Customer Service Report. Motion: Elizabeth. Second: Marty. Vote: 8-0, Motion Passed. Reasonable Interpretations?: Yes. Data Provided?: Yes. Compliance?: No. Comments: B8.6 Out of compliance with USDA Organic Standards Act – medium severity, low trend.  <b>B9: Membership</b> Motion to accept the Membership Report. Motion: Hope. Second: Matt. Vote: 8-0, Motion Passed. Reasonable Interpretations?: Yes, Data Provided?: Yes, Compliance?: Yes, Board Action: None, Comments: None.	
<b>Recommendation Outsourcing Board Election</b>	<b>The board voted to approve the outsourcing of board election.</b> Motion to empower Tim to hire a third party to conduct the 2018 Board Election including the use of any electronic services they offer. <b>Motion: Matt, Second: Marissa, Vote:8-0, Motion Passed</b>	
<b>Recommendation Pols B9.4 &amp; B9.5</b>	Postponed until July	
<b>Records Review</b>	The GM will check to ensure that the list of documents to retain complies with NYS law.	
<b>Retreat Debrief</b>	Postponed until July	
<b>Board Budget</b>	<b>Tabled until August after the close of the Fiscal Year.</b>	
<b>Expansion Update</b>	<b>Tim updated the board on the expansion</b> <ul style="list-style-type: none"> <li>- Tim presented the Return to Profitability Plan Update to the Board.</li> <li>- The Board then voted to enter Executive Session to discuss Expansion at 8:35pm. Motion: Matt, Second: Marty.</li> <li>- Motion to exit executive session at 8:50pm Marty, Second: Matt. 8-0. No votes were taken in executive session.</li> </ul>	
<b>Capital Expense Request</b>	<b>Tim Requested the Board's Permission to Purchase a New Hot Bar and Salad Bar at Elmwood</b> Motion to empower Tim to purchase a new Hot Bar and Salad Bar. <b>Motion: Marty, Second: Marissa, Vote: 6-1 (Hope), 1 Abstention (Derek), Motion Passed.</b>	
<b>Adjournment</b>	<b>Meeting was adjourned at 9:20 PM.</b>	