

Next Meeting: April 9th 2018

MINUTES FROM THE LEXINGTON CO-OPERATIVE BOARD MEETING

March 5th 2018 at Lafayette Lofts

Attendance: Elizabeth Robinson, Alison Wilcox-Lanfear, Matt Caldiero, Hope Hoetzer-Cook, Marissa Pace, Derek Bateman, Marty Knauss **Excused Absent:** Peter Cimino, Heather Lazickas **Staff Members:** Tim Bartlett, Tom Vrabel, Mark Harley, Sarah Bahk, **Owners:** Andrew Marconi, Liz

Alison Wilcox called the meeting to order at 07:03 PM and reviewed the agenda.

Agenda Item	Discussion/Documents Reviewed	Board Action
Review Agenda	Board reviewed the following document: 03.05.2018 Agenda	
Owner Observers	Owners Liz and Andrew were present but had no comments.	
BOD Calendar	<p>The Board reviewed the BOD calendar</p> <ul style="list-style-type: none"> - Elections committee work will start in March and will consist of Hope, Derek and Marissa. - The April board meeting will be on the second Monday in April (April 9th). - Tom will send out the D policy review in April. - The annual board retreat will be in May. We will be planning in the upcoming months. - The audit committee will hold a conference call with the auditors in the upcoming months. - CBL 101 will be in Buffalo on Saturday 7/14. 	
February Minutes	<p>The Board accepted the February Minutes as written.</p> <p>Motion to accept the February Minutes. Motion: Hope. Second: Marissa. Vote: 7-0, Motion Passed</p>	
GM Reports	<p>B1 Staff Relations</p> <p>Motion to accept the B1 Report. Motion: Matt. Second: Hope. Vote: 7-0, Motion Passed. Reasonable Interpretations?: Yes, Data Provided?: Yes, Compliance?: Yes Comments: A few items on the staff survey were below where we wanted them to be so we will keep an eye on those metrics.</p> <p>B2 Staff Benefits and Compensation</p> <p>Motion to accept the B2 Report. Motion: Marty. Second: Hope. Vote: 7-0, Motion Passed. Reasonable Interpretations?: Yes, Data Provided?: Yes. Compliance?: Yes, except B2.2.2.</p> <ul style="list-style-type: none"> • Out of compliance due to unsustainable projects. This is normal under the expansion circumstances but we will check this next year so that it does not become a trend. <p>Biannual Safety Update</p> <p>Safety is a stronger part of our culture than ever and we still have room to grow. Motion to accept Biannual Safety Update. Motion: Hope, Second: Marissa, Vote: 7-0. Trend is increasing.</p> <p>Return to Profitability Plan Update</p> <p>Motion to accept the Return to Profitability Plan Update. Motion: Elizabeth, Second: Matt. Vote: 7-0.</p>	
Conflict of Interest Protocol	This discussion was moved to the April meeting.	
Annual Records Review	This discussion was moved to the April meeting.	
Cost of Governance – Board Budget	<p>The Board held a conversation around saving costs within the board budget</p> <ul style="list-style-type: none"> • The board will send one director to CCMA as a cost saving measures. Other board members will attend the CBL101 training in Buffalo. 	
Adjournment	Meeting was adjourned at 9:00 PM.	

Respectfully submitted by *Tom Vrabel* on March 6th, 2018