

Next Meeting: *February 5th 2018*

MINUTES FROM THE LEXINGTON CO-OPERATIVE BOARD MEETING

January 8th 2018 at Lafayette Lofts

Attendance: Elizabeth Robinson, Alison Wilcox-Lanfear, Heather Lazickas, Matt Caldiero, Hope Hoetzer-Cook, Marissa Pace (7:12), Derek Bateman, Marty Knauss (7:17) and Peter Cimino **Staff Members:** Tim Bartlett, Tom Vrabel, Mark Harley

Alison Wilcox called the meeting to order at 07:00 PM and reviewed the agenda.

Agenda Item	Discussion/Documents Reviewed	Board Action
Review Agenda	Board reviewed the following document: <i>01.08.2018 Agenda</i>	
Owner Observers	No Member-Owners were present.	
BOD Calendar	The Board reviewed the BOD calendar <ul style="list-style-type: none">- Annual Records review in January- The annual board retreat will be in April or May. We will be planning in the upcoming months.- Elections committee work will start in March and will consist of Hope, Derek and Marissa.- CCMA will be the weekend of May 30th. We will look further into it in the next few months.	
December Minutes	The Board accepted the December Minutes as written. Motion to accept the December Minutes. Motion: Hope. Second: Matt. Vote: 7-0, Motion Passed	
Special Meeting Minutes	The board accepted the Special Electronic Board Meeting Minutes as written. Motion to accept the Special Electronic Minutes. Motion: Elizabeth. Second: Hope. Vote: 7-0, Motion Passed	
GM Reports	B6 Communication & Counsel to the Board and Cash Flow Update Motion to accept the B6 Report. Motion: Derek. Second: Elizabeth. Vote: 8-0, Motion Passed. Comment: Out of compliance for updated interpretation of policy (GM may not allow board to make decisions based on misinformation). Reasonable Interpretations?: Yes, Data Provided?: Yes Motion to accept Cash Flow Update. Motion: Matt. Second: Heather. Vote: 9-0. Motioned Passed.	
Recognition of Investors and Staff	The Board Reviewed the Recognition for Investors and Staff document <ul style="list-style-type: none">• The board held a discussion about continuing to thank our investors and staff.• Hope, Heather, Derek and Elizabeth will prepare a plan to thank the investors and present it at a future board meeting.• The Board will come to the staff meeting at 9PM Thursday January 18th and thank the staff.	
Annual Records Review	The Board discussed the annual records review <ul style="list-style-type: none">• The document review ensures that prime documents are preserved and trackable. It ensures there is redundancies and verifies who has access to each set of documents.• Hope will come back with what is already in policy and bylaws and we will revisit the issue.	
Expansion Report	Motion to accept expansion Report. Motion: Heather, Second: Marty. Vote: 9-0. Motion Passed.	
Adjournment	Meeting was adjourned at 8:55PM.	

Respectfully submitted by *Tom Vrabel* on January 9th, 2018